PARKWOOD SQUARE APTS ASSOCIATION B

SECOND NOTICE OF ANNUAL MEETING, BUDGET ADOPTION AND ELECTION OF DIRECTORS

To All PARKWOOD SQUARE APTS B Members,

The ANNUAL MEETING of **PARKWOOD SQUARE APTS B** will be held at the following DATE, TIME, and LOCATION:

- **DATE / TIME: TUESDAY, DECEMBER 8, 2026, at 4:00 PM**
- **LOCATION: PARKWOOD SQUARE APTS B – COURTYARD**

Enclosed with this notice is the Agenda for the Annual Meeting, and a Proxy which will help establish a quorum and represent your vote on business that may arise. The Annual Meeting of the Association will be held for the purpose of voting on the election of directors and conducting such other business as may lawfully be conducted.

This year the number of candidates running for the Board does not exceed the number of vacancies that exist on the Board. In accordance with State Statutes, the candidates running for office, by Proclamation, will become the Association's new Board of Directors. Immediately following the Annual Meeting, the Board will meet briefly to elect Officers. Nominations cannot be taken from the floor.

Agenda items are as follows:

Budget Meeting Agenda

1. Call to Order
2. Certify Quorum of Board and Membership
3. Proof of Notice of the Meeting
4. Vote to move Line-Item Structural Reserves into Structural Reserve Pool
5. Vote to Roll Over Excess Funds
6. Board Approval of **2027** Annual Budget
7. **Adjournment**

Annual Meeting Agenda

8. Call to Order
9. Proof of Notice of the Meeting
10. Certifying of Proxies & Establish Quorum
11. Read or Waive Minutes of Last Members' Meeting
12. Candidates Have Read and Agree to Abide by Association Documents
13. Election of Directors
14. Unfinished Business
15. New Business
    - **a.** Open Forum
    - **b.** Seating of New Board
16. **Adjournment**

The Organizational Meeting for the new Board will be held immediately following the Annual Meeting.

By Order of the Board of Directors,

Gloria Reed

GLORIA REED, LCAM
Community Manager

Mailed: November 6, 2026